

**SPEED POST**

F.No. 4-5/2005-FIU-Admn. Vol. II  
Government of India  
Ministry of Finance  
Department of Revenue  
Financial Intelligence Unit – India

6<sup>th</sup> Floor, Hotel Samrat,  
Kautilya Marg, New Delhi.  
Dated : 17<sup>th</sup> April, 2013.

To,

Probable vendors as per list enclosed.  
\_\_\_\_\_.

Subject : **Comprehensive Annual Maintenance Contract for 5 Window Air-Conditioners  
1.5 Ton of Wirlpool.**

Sir,

This office intends to award the Comprehensive Annual Maintenance Contract (CAMC for five Wirlpool Window ACs 1.5 ton for a period of one year from 01-05-2013 to 30-04-2014 on the following terms and conditions :-

- a) The Comprehensive Annual Maintenance contract will be for a period of one year started from 01-05-2013 to 30-04-2014.
  - b) The Comprehensive AMC shall include maintenance of all the Air Conditioners including two servicing, Gas filling whenever required, replacement of compressor, if needed, cleaning of drainage and any other problem related to the ACs.
  - c) The payment for CAMC will be made on half yearly basis. Contractor will raise half yearly bills for CAMS at the end of the half year and the payment will be released accordingly.
  - d) During the period of CAMC the calls have to be attended within 24 hours and fault be rectified. In case of major fault, the same have to be rectified within 48 hours.
2. Quotations for the CAMC may be submitted in sealed cover to the undersigned by 26<sup>th</sup> April, 2013. The prospective firms should have at least 5 years experience of maintenance and repair in Government Departments and should furnish a copy of the PAN, Service Tax Registration and “Experience Certificate” while submitting their quotations.
3. Please offer your quotations for above items in under mentioned format by hand or through post by sending quotations in the enclosed format latest by 26<sup>th</sup> April, 2013:-

4. The format for receiving quotation is proposed as follows :

Sr. No.	Detail of ACs	No. of ACs	Rate/AC	Total
1.	Window AC of 1.5 M/Ton of Wirlpool	5	Rs.	Rs.
			Total amount	
			Taxes if any	
			Gross amount	

5. FIU-Ind reserves the right to cancel any quotation without assigning any reason.
6. The envelope containing the bids should be superscribed "Quotation for AMC of Windows ACs".

Yours faithfully,



Heera Singh,  
Assistant Director

Copy to :

1. Ms. Sweta, Asstt. Programmer, Technical Unit of FIU-India – with a request to kindly upload the same on our Website.