

F. No. 10-9/2005 FIU (ADMN.) Vol-III  
Government of India  
Ministry of Finance  
Department of Revenue  
Financial Intelligence Unit- India

6<sup>th</sup> Floor, Hotel Samrat,  
Kautilya Marge, New Delhi,  
Dated : 10<sup>th</sup> October, 2013

TO,

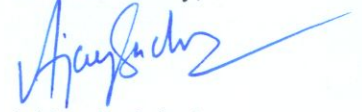
As per list probable Vendors.

Subject : **NIT for Work of Supply of 07 Nos. MS Office-Professional 2013  
DVD SKU-269-16177**

Sir,

1. I am directed to inform you that the Financial Intelligence Unit-India, Deptt. of Revenue, Ministry of Finance, Govt, of India intends to purchase 07 Nos. MS Office – Professional 2013 DVD SKU-269-16177.
2. You are requested to furnish quotation for supplying above items in sealed condition as specified above in Annexure I.
3. Earnest Money deposit (EMD) amount of Rs. 4,000/- (Rupees four thousand only) shall be submitted along with the quotation in the form of a Bank Guarantee/Demand Draft/Banker's Cheque/FDR from any commercial Bank drawn in favour of FIU-IND payable at NEW DELHI. The EMD amount will be refunded to unsuccessful bidder(s) only after finalization of the tender. However, in case of successful bidder it will be refunded only after receipt of Performance Security.
4. The quotation should be superscripted "Quotation for Supply of 07 Nos. MS Office – Profession 2013 DVD SKU-269-16177." and should be addressed to and reach the undersigned latest by 1100 hrs of 29 October, 2013. The payment shall be made only after satisfactory supply of above items.

Yours faithfully,



( Ajay Sachdev )  
Deputy Director

Copy to :

1. Ms. Sweta, Programmer, Technical Unit- FIU-India with a request to kindly upload the same in official website of FIU-India.

## ANNEXURE -I

## FORMAT OF QUOTATION FOR SUBMISSION OF BID

Sr. No	Specification of items	Price Per page/Unit	Total pieces required	Total Price for 07 Pieces
1.	MS Office – Professional 2013 DVD SKU-269-16177			
		Service Tax, VAT etc. if any.		
		Total Cost (In figures) =		Rs. _____
	Total Cost (In words) _____ _____			

**Note :** In case the solution suggested by the bidder does not meet any of the requirement indicated above in such a case the bid can be declared as non-responsive.

Signature and Seal of the Tenderer