

**Government of India Ministry of Finance Department  
of Revenue Financial Intelligence Unit - India  
(6<sup>th</sup> Floor, Hotel Samrat Chanakya Puri, New Delhi-110021)**

---

(Ref. No10-19/2005-FIU-IND/AMV Projector)

**Tender No. 02/2016**

**Tender for AMC of Projectors – Reg.**

You are requested to quote for comprehensive Annual Maintenance Contract (AMC) of the projectors, details given below, installed at FIU-IND, 6<sup>th</sup> Floor, Hotel Samrat, Chanakya Puri, New Delhi – 110021 – 02, giving all the details, viz. cost (clearly mention Tax, etc.), items/accessories, if any, which cannot be covered under the AMC, up time, preventive maintenance, etc. alongwith all the other terms & conditions. The AMC will be for one year.

Sl. No.	Make	Model	Qty.	Serial No.
01	Mitsubishi	XD-480U	02	0005458 0005488

The quotation must be submitted in two separate sealed envelopes super scribed with (i) “Tender for AMC of Projector – Technical Bid” and (ii) “Tender for AMC of Projector – Price Bid” and should be addressed to Deputy Director, FIU-IND, 6<sup>th</sup> Floor, Hotel Samrat Chanakya Puri, New Delhi-110021.

The tender may be sent to or dropped in the Tender Box kept at the said address on or before 19<sup>th</sup> August, 2016 by 3.00 p.m. The Technical Bid will be opened on 23<sup>rd</sup> August, 2016 at 4.00 p.m. and Financial Bid of technically qualified tenders only be opened on 24<sup>th</sup> August, 2016 at 11.00 a.m. for which tenderer or its authorised representative(s) may remain present if he so desires.

FIU-IND reserves the right to cancel the tender at its sole discretion without assigning any reason.



(Ajay Sachdev)  
Deputy Director (Admn)  
Phone -24101762  
Dated : 09-08-2016

**Government of India Ministry of Finance Department  
of Revenue Financial Intelligence Unit - India  
(6<sup>th</sup> Floor, Hotel Samrat Chanakya Puri, New Delhi-110021)**

---

**Tender No. 02/2016**

**TENDER FOR ANNUAL MAINTENANCE CONTRACT OF PROJECTORS**

FIU-IND INVITES SEALED TENDER\* FOR COMPREHENSIVE Annual Maintenance Contract (AMC) of Projectors from bonafide and reputed Firms, Companies, etc. having 2-5 years of experience in executing similar kind of AMC in similar government organizations.

**The terms and conditions of the tender are as follows:-**

1. Tender shall be accompanied with returnable earnest money deposit (EMD) of Rs. 1,000/- (Rupees one thousand only) payable by Demand Draft drawn in favour of FIU-IND, New Delhi. No interest shall be paid on the earnest money. The EMD will be refunded after finalisation of the tender.
2. Tender received after schedule time shall not be considered.
3. The tenderers shall submit the offer duly signed and sealed on all pages.
4. The following documents shall be submitted alongwith tender:-
  - (a) Copy of current and valid Trade License.
  - (b) Copy of current and valid Income Tax Return.
  - (c) Copy of PAN Card.
5. Telegraphic or conditional tender will not be considered.
6. Other things being equal, preference may be given to the tenderers having higher experience of providing AMC Services in similar organisations.
7. Payment – 25% of the total AMC cost shall be paid, based on the satisfactory certification of service, quarterly in arrears through A/c payee e-payment against bills to be submitted in triplicate by the service provider.
8. VAT/TDS etc., if any required, will be deducted during payment.
9. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the rates will be treated as all inclusive.
10. Tenderer may enclose, a client list with whom they have/had similar kind of contracts with supporting documents (e.g. order copy).
11. Successful tenderer may be allowed to undertake the AMC for a period of one year. The contract will automatically get terminated after expiry of the period of contract. However, on the basis of requirement of FIU-IND to run the AMC Service the contract may be renewed for further periods subject to satisfactory services.
12. Selected agency/tenderer shall be responsible for strict compliance of all rules and regulations which is already enforced or which may be enforced from time to time by the appropriate authority.
13. Response time for maintenance of items covered under AMC will be 2-3 hours.
14. The minimum up time for all the projectors should be 95%.
15. The AMC is of Comprehensive type. Any replacement should be of equivalent or higher. The items/accessories which are not covered under the AMC should be clearly mentioned.
16. Service Provider should be capable of providing projector as standby in case any projector having problem which is unable to be rectified within 24 hours.

17. If the Service Provider is unable to attend call or resolve any problem FIU-IND may get it rectified/repaired from any other sources/agency/open market and the rectification charges (including spares/parts, if any) for the same thus paid will have to bear by the Service Provider; otherwise, the said charges will be recovered from the Bill/security deposit submitted by the Service Provider.
18. Tenderer shall not engage any sub-agent or sub-contractor whatsoever for running the AMC Service of Projector.
19. The Contract for running the AMC Service shall be commercial contract between FIU-IND and the contractor. There shall be no employer – employees relationship between FIU-IND and the contractor and /his personnel.
20. Contract with the tenderer may be terminated by FIU-IND at its discretion by giving 15 days' notice to the tenderer in case of failure to maintain the AMC services at the satisfaction of FIU-IND and the agreement with FIU-IND in that case will be treated as cancelled before expiry of the contract.
21. The selected agency shall be required to deposit 5% of the AMC value/cost as security money while entering into the agreement before commencement of the AMC service awarded to the agency. No interest shall be paid for the Security amount. The security money will be refunded beyond two months after completion of the AMC period. Security money shall be forfeited in full or part at the discretion of the FIU-IND in case of breach of contract.
22. Tenderer shall clearly indicate the time required by them to start the AMC service, if awarded, from the date of receiving of work order.
23. FIU-IND reserves the right to accept & reject any/all tender(s) or cancel the tender at its sole discretion without assigning any reason & the discretion of FIU-IND in the matter cannot be questioned or challenged by any tenderer.

### TECHNICAL BID

Sl. No.	Particulars	Yes/No
1.	Whether agreed to abide by all the terms & conditions mentioned in the tender Paper	
2.	Whether EMD of Rs. 1000/- submitted?	
3.	Whether agreed for Security Deposit 5% of Contract/AMC value, if AMC award.	
4.	Whether "Technical Bid" & "Prise Bid" submitted separately and superscribed envelope properly?	
5.	Whether Copy of PAN Card submitted?	
6.	Whether copy of Current and Valid Trade License submitted?	
7.	Weather Copy of Current Income Tax Return submitted?	
8.	Whether authorised by Mitsubishi or not	

Signature of the tenderer  
With Date & Seal

TENDERER TO FILL UP THIS PAGE

1. (a) Name of the Tenderer / Organisation/ Agency .....  
.....  
(b) Name of the Proprietor / Partner .....
2. (a) Address.....  
.....  
(b) Telephone / Mobile No. ....
3. Details of past experience (with periods) where tendering agency executed such kind of contract: .....  
.....  
.....  
.....  
.....
4. List of Documents furnished alongwith the tender paper:-  
(i) .....  
(ii) .....  
(iii) .....  
(iv) .....  
(v) .....
5. EMD details : DD No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of FIU-IND, New Delhi.

Signature of the tenderer  
with Date & Seal

**FINANCIAL BID**

[Tenderer to quote their financial bid duly sealed & signed on their own letter head and submit with separate envelope superscribed with “Tender for AMC of Projector – Price Bid”]