

SPEED POST

F.No. 10-26/2005-FIU (Admn.)
Government of India
Ministry of Finance
Deptt. Of Revenue
Financial Intelligence Unit – India.

6th Floor, Hotel Samrat
Chanakya Puri, New Delhi -110021
Dated : 06th May, 2013.

To,

As per list of probable vendors enclosed.

Subject: **Supply of ANTIVA – CC235 CD SHREDDERS in FIU-India Premises,
New Delhi.**

Sir,

Sealed quotations are invited from firms for award of supply order for supply of ANTIVA – CC235 CD SHREDDERS in FIU-India office located at Hotel Samrat, Chanakya Puri, New Delhi – 110021 as per detail specification mentioned below and at appendix 'A':

i)	Feed Width	:	230 mm
ii)	Shred size	:	3.8 x 40mm
iii)	Shred Capacity	:	15-17 sheets.
iv)	Shred Speed	:	2.5 mtrs/min
v)	Duty Cycle	:	10 mintues
vi)	Dimensions (mm)	:	645 x 390 x 305
vii)	Noise Level	:	< 55db

34L pull-out bin for easy emptying

2. The prospective firms should have PAN, Service Tax Registration, while submitting their quotations.

3. It is, therefore, requested to send the rates/quotation for the above mentioned items as per the format given in Appendix "A" in a sealed cover so as to reach the office of Assistant Director (Admn.) FIU-India, in Room No. 604, 6th Floor, Hotel Samrat, Kautilaya Marg, Chanakya Puri, New Delhi -110021 by 3.00 PM on 24th May, 2013. The quotation and its envelope must be super-scribed "**QUOTATIONS FOR SUPPLY OF ANTIVA – CC235 CD SHREDDERS**".

4. The payment shall be made only after delivery of all items are made and installed satisfactorily.

5. The Terms & Conditions are as follows:-

- (i) The bidder should fulfil all requirements.
- (ii) The FIU-India reserves the right to reject any or all quotations without assigning any reasons thereof.
- (iii) Conditional quotations will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.
- (iv) The rates will be valid for a period of one year and the firm will not be allowed to increase the rate once approved for a period of one year.
- (v) The firm will intimate their registration number, sales tax number, PAN, TIN number, Service Tax registration number with the tender papers.
- (vi) The rates may be quoted as per Appendix - A, Taxes (VAT, Service Tax) and delivery charges if any, may be specifically and separately indicated in the quotation. If no tax etc. is indicated then it will be presumed that the price quoted include taxes etc. also.
- (ix) The lowest quote for awarding work of supply ANTIVA – CC235 CD SHREDDERS will be decided on the basis of **total charges** quoted for this purpose in the bid in format Appendix – A.

6. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by the FIU-India.

Yours faithfully,



(Heera Singh)
Assistant Director (Admn.)
Tele: 26883291

Copy to :

1. **Ms. Sweta, Assistant Programmer, Technical Unit, FIU-India – with a request to kindly upload the notice on our official website.**

APPENDIX-A

Name of the Firm :

Registered/Postal Address :

Telephone No. :

E-mail :

PAN No. :

VAT/TIN No.(if applicable) :

Service Tax Registration (if applicable) :

Do you fulfil all the eligibility conditions :

Supply of ANTIVA – CC235 CD SHREDDERS			
S.No.	Detail	Quantity	Total charges for Supply and Installation of detailed and quantified items.
1.	i) Feed Width :230 mm ii) Shred width :3.8 x 40mm iii) Shred Capacity :15-17 sheets. iv) Shred Speed :2.5 mtrs/min v) Duty Cycle :10 mintues vi) Dimensions (mm):645 x 390 x 305 vii) Noise Level :< 55db 34L pull-out bin for easy emptying	13	
Taxes if any			
Delivery Charges if any			
Total Charges			
In words			

Signature with seal