

SPEED POST

F.No. 04-02/2011-FIU (Admn.)
Government of India
Ministry of Finance
Deptt. Of Revenue
Financial Intelligence Unit – India.

6th Floor, Hotel Samrat
Chanakya Puri, New Delhi -110021
Dated : 11th April, 2013.

To,

As per list of probable vendors.

Subject: **Supply of Bio Metric Access Control Systems in FIU-India Premises,
New Delhi.**

Sir,

Sealed quotations are invited from firms for award of work order for supply and installation of four Bio metric access control systems at various entry/exit points in office premises at FIU-India office located at Hotel Samrat, Chanakya Puri, New Delhi – 110021 as per details mentioned below and at appendix ‘A’:

- i) Four Access Control Biometric Systems consisting of lock and reader for four rooms i.e. Room No. 603, 607, 568 and 610.
- ii) Four Nos of Out switch.
- iii) Four Data Converter (Variable).*
- iv) Four Software for access control for four systems (Variable).*
- v) Data cable – 30 mtrs (Variable).*
- vi) Power supply unit with battery and charger for four systems.

* Requirements may change.

2. The prospective firms should have at least 2 years experience of supply, maintenance and repair of related items in Government Departments and should furnish a copy of the PAN, Service Tax Registration, while submitting their quotations.

3. It is, therefore, requested to send the rates/quotation for the above mentioned items in a sealed cover so as to reach the office of Assistant Director (Admn.) FIU-India, in Room No. 604, 6th Floor, Hotel Samrat, Kautilaya Marg, Chanakya Puri, New Delhi -110021 by 3.00 PM on 26th April, 2013. The quotation and its envelope must be super-scribed **“QUOTATIONS FOR SUPPLY AND INSTALLATION OF BIO-METRIC ACCESS CONTROL SYSTEM”**.

4. The payment shall be made only after delivery of all items are made and installed satisfactorily.

5. The Terms & Conditions are as follows:-
- (i) The bidder should fulfil all requirements.
 - (ii) The FIU-India reserves the right to reject any or all quotations without assigning any reasons thereof.
 - (iii) The firm will be required to undertake maintenance/repairs of these equipments at FIU-India premises for one year also.
 - (iv) Conditional quotations will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.
 - (v) The rates will be valid for a period of one year and the firm will not be allowed to increase the rate once approved for a period of one year.
 - (vi) Firm whose tender has been approved will have to provide all parts required for running the equipment including Batteries. The tenderer will have to supply original parts as required to run the equipments. The cost of Batteries and other spare parts may also be indicated.
 - (vii) The firm will intimate their registration number, sales tax number, PAN, TIN number, Service Tax registration number with the tender papers.
 - (viii) The rates may be quoted as per Appendix - A, Taxes (VAT, Service Tax) if any, may be specifically and separately indicated in the quotation. If no tax is indicated then it will be presumed that the price quoted include taxes also.
 - (ix) The lowest quote for awarding work of supply and installation of Bio metric Access Control system will be decided on the basis of **total charges** quoted for this purpose in Part I of the bid in format Appendix – A.
6. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by the FIU-India.

Yours faithfully,



(Heera Singh)
Assistant Director (Admn.)
Tele: 26883291

Copy to :

- 1. Ms. Sweta, Assistant Programmer, Technical Unit, FIU-India – with a request to kindly upload the notice on our official website.**

APPENDIX-A

Name of the Firm :

Registered/Postal Address :

Telephone No. :

E-mail :

PAN No. :

VAT/TIN No.(if applicable) :

Service Tax Registration (if applicable) :

Do you fulfil all the eligibility conditions :

(PART – I)			
Supply and Installation of BIO-METRIC Access Control System			
S.No.	Detail	Quantity	Total charges for Supply and Installation of detailed and quantified items.
1.	Access Control Biometric Systems consisting of lock and reader for four rooms i.e. Room No. 603, 607, 568 and 610.	4	
2.	Out switch.	4	
3.	Data Converter (Variable).	4	
4.	Software for access control for four systems (Variable).	4	
5.	Data cable – 30 mtrs (Variable).	30 mtrs	
6.	Power supply unit with battery and charger.	4	
Taxes if any			
Total Charges			
In words			

Signature with seal