

No.6-5-/2006-FIU(Admn)  
Ministry of Finance  
Department of Revenue  
Financial Intelligence Unit-India

6<sup>th</sup> Floor, Hotel Samrat,  
Kautilya Marg, New Delhi-110021.

May 16, 2006

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Sub : Quotations for hiring of vehicles for FIU-IND.

Sir,

Financial Intelligence Unit, Department of Revenue, Ministry of Finance intends to hire vehicles for its Office in Hotel Samrat. Interested Vendors / service providers having a fleet of minimum 5 vehicles may send sealed quotation for providing Ambassador and Indica cars separately with driver on monthly hiring basis with following details:

- i) Minimum charges on monthly basis for providing vehicles up to 2400 Kms/300 hours.
  - ii) Extra charges per km beyond 2400 kms. in a month.
  - iii) Extra charges per hour beyond 300 hours in a month.
  - iv) The profile of service provider including number of vehicles – category wise available.
  - v) Location of the garage.
2. The terms and conditions of the contract for vehicles will be as follows :
- a) The period of contract shall initially be for one year with effect from the date of award of contract.
  - b) The Service provider will be required to provide clean vehicle with seat covers and driver with mobile phone.
  - c) The vehicle should be in good condition preferably not more than 5 years old.
  - d) The vehicle should be registered in NCR of Delhi.
  - e) The drivers should have knowledge of roads of NCR of Delhi.
  - f) The service provider will be responsible for maintenance, insurance and other liabilities in respect of vehicles.

- g) The vehicles will be provided on regular basis and will not be replaced without prior permission. .
- h) The Driver of the vehicle shall maintain record of daily mileage. Mileage of not more than 10 kms from garage to place of duty will be admissible.
- i) In the event of increase / decrease in the price of diesel, the rates quoted will be proportionately increased / decreased to the extent of 70 per cent of increase / decrease in the price of diesel. For example, if the price of diesel is enhanced by 10%, the rates will be revised upward by 7%.
- j) Director (FIU-IND) will have sole discretion to extend the period of contract beyond one year or terminate the contract prematurely in case of unsatisfactory services.

3. The quotations covering all parameters indicated above be submitted to the undersigned latest **by 1500 Hrs. on 25<sup>th</sup> May, 2006**. The quotations received after this date and time shall not be considered. The quotations shall be opened at 1700 Hrs on the same day.

Yours faithfully,

Sd/-

(O.P. Sharma)

Senior Technical Officer (Admn)